

Sanction of advance form General Provident Fund

No....., dated.....

DEPARTMENT/OFFICE.....

ORDER

Sanction is hereby accorded under rule.....of General Provident Fund (Orissa) Rule for the grant of an advance of Rs.....(Rupees.....) to Shri/Smt./Kumari.....from his/her G. P. F. Account No.....to enable him/her to defray expenses on.....

2. The advance will be recovered in.....monthly instalment of Rs.....cash, commencing from the salary for the month of.....payable in.....

3. A sum of Rs.....(Rupees.....) out of advance of Rs.....sanctioned in No....., dated.....and paid to him/her in.....will be outstanding till the commencement of the recovery of the consolidated amount as specified below. This amount together with the advance now sanctioned aggregating to Rs.....will be recovered in.....monthly instalments of Rs.....each commencing in the salary for the month of.....payable in.....

4. The balance at the credit of Shri/Smt./Kumari..... is detailed below:—

(i) Balance as per account slip for the year.....	Rs.....
(ii) Subsequent deposits and refunds of advance at the rate of.....and.....respectively P. M. from.....to.....	Rs.....
(iii) total of cols. (i) and (ii)	Rs.....
(iv) Subsequent withdrawals, if any	Rs.....
(v) Balance as on date of sanction—column (iii) minus (iv)	Rs.....

5. This issues with the concurrence of the Finance Department vide their U O R No....., dated.....

Sanctioning Authority

MEMO No....., dated.....

Copy with a copy of the application in original is sent to Accountant-General Orissa, Bhubaneswar for information and necessary action/Copy forwarded to Treasury Officer.....

Sanctioning Authority

\* Applicable in case of sanction under Rule 37 of G. P. F., Orissa rules only Delete,