



OFFICE OF THE DISTRICT COLLECTOR, CUTTACK.
NOTICE INVITING TENDERS

SELECTION OF DATA ENTRY VENDORS FOR HRMS EMPLOYEE FOUNDATION DATA

RFP No: 4373 /2006-

Date: 16.11.2006

The District Collector, Cuttack, invites proposals from eligible Computer / Data Entry Firms for undertaking the Data entry work for the HRMS (Human Resource Management System) – Employee Foundation Data as per the RFP document which can be obtained from the office of the District Collector, Cuttack, on deposit of Rs 500/- (non refundable) in the form of a DD in favour of The Collector, Cuttack payable at Cuttack. The RFP document can also be downloaded from the Internet at www.cuttack.nic.in".

The firms must fulfill the following eligibility criteria:

1. Have an average annual turnover of at least Rs 10 Lakhs during the last 3 financial years.
2. Have on its rolls atleast 10 Data Entry Operators in English.
3. Have valid VAT / service tax registration and PAN / TAN.

Firms meeting the above eligibility criteria may send their proposals as per the RFP document to **Office of the District Collector, Cuttack, so as to reach on or before 3 PM of 1st December '2006.** The authority reserves the right to accept/reject any part of or all the quotations and without assigning any reason thereof.

District Collector, Cuttack,